

# **OCEAN REEF CONDOMINIUMS**

## **PURCHASING INSTRUCTIONS**

### **STEP 1: FILL OUT AND SIGN THE FORMS**

OBTAIN A PURCHASE AGREEMENT FROM **DISTINCTIVE BEACH REAL ESTATE, LLC**, JOHN SKINNER OR JOHN SMITH. (CONTACT INFO AT BOTTOM OF PAGE).

FILL OUT AND SIGN THE PURCHASE AGREEMENT AND DISCLOSURES. (THE PURCHASE AGREEMENT AND DISCLOSURES **MUST** BE SIGNED BY **ALL** PARTIES TO THE PURCHASE AGREEMENT).

### **STEP 2: FAX TO DISTINCTIVE BEACH REAL ESTATE, LLC**

FAX THE PURCHASE AGREEMENT TO JOHN SMITH, BROKER, DISTINCTIVE BEACH REAL ESTATE 443-279-6589 (FAX NUMBER).

### **STEP 3: PROVIDE INITIAL DEPOSIT AND ALL FORMS TO DISTINCTIVE BEACH REAL ESTATE, LLC**

PROVIDE THE COMPLETED PURCHASE AGREEMENT, ALL DISCLOSURES (CONDO DOCUMENT RECEIPT), AND **THE \$10,000 DEPOSIT (MADE PAYABLE TO: DIAMOND TITLE AGENCY, INC.)**.

OVERNIGHT FEDEX TO: DISTINCTIVE BEACH REAL ESTATE, LLC  
ATT: JOHN SMITH  
17643 FRONT BEACH ROAD, #805  
PANAMA CITY BEACH, FL 32413

### **STEP 4: RECEIVE AND REVIEW CONDO DOCS**

READ THE CONDO DOCUMENTS SHOWN ON THE WEB SITE (YOU HAVE 15 DAYS TO READ AND APPROVE OF THESE DOCUMENTS. IF YOU ARE UNABLE TO READ THE DOCUMENTS ONLINE, PLEASE REQUEST A COPY TO BE MAILED TO YOU.

### **FOR QUESTIONS CONTACT:**

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CONDOMAN@COX.NET